

PATTERSON REAL ESTATE
Tenant Intention to Breach Agreement Notice

Tenants: _____

Property: _____

- I/We hereby give notice of my/our intention to **break the lease on the above property on :**
- _____
- I/We understand that under the terms of my/our Tenancy Agreement, it is my/our responsibility to both **pay the rent and maintain the premises** until a new Tenancy Agreement is signed or my Tenancy Agreement expires, whichever occurs first.
- I/We understand that I/we will be responsible for any **costs incurred by the owner in order to re-let** the property. More specifically, re-letting fees, advertising costs, lease documents fees etc.

My/Our reason for vacating is : _____
My/Our forwarding address
will be : _____

- I/We understand the **cancellation of my rent payment method is my/our responsibility** and any charges incurred as a result of incorrect cancellation of my rent payments will be my/our responsibility.
- I/We give permission for **Patterson Real Estate** to release my/our tenancy details in the event of **reference checks** arising from any future tenancy applications.
- I/We hereby give my/our consent for a **For Lease sign** to be erected at the property: **Yes / No**
- I/We understand that you may want to **show prospective tenants** through the property. Access in this regard, can be arranged by contacting me/us using the details below:

Work: _____ Home: _____

Mobile: _____ Email: _____

Signed: _____

Date: ____/____/____

OFFICE USE ONLY

Tenancy Agreement Expiry Date: _____	Confirm vacate letters sent to tenant/landlord: _____
Vacate date recorded in Sherlock: _____	Outgoing inspection recorded in Sherlock: _____
Current Rent \$ _____pw	Listing prepared (photo& Ad) _____
Revised rent \$ _____pw	Signboard Erection Organised: _____
Landlord Advised: _____	Comments: _____